

Palm Bay Education Group, Inc.
Palm Bay Prep Academy
Central High School
May 19, 2016
5:00 PM
Board Meeting Minutes

Call to order: 5:00 pm Attendance: Tracey Adcock, Sue Bunce, Ron Danzey, Tom Thornton

I. APPROVAL OF AGENDA

Motion to approve as presented: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved

II. APPROVAL OF MINUTES: Board Meeting, April 21, 2016

Motion to approve as presented: Mr. Thornton; 2nd: Mrs. Adcock Unanimously approved.

III. HEARING FROM THE PUBLIC

None

IV. CONSENT AGENDA

A. Schools Operations Update

1. Financial reports

Motion to approve the financial reports: Mrs. Bunce; 2nd: Mr. Thornton Unanimously Approved.

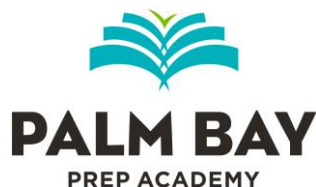
2. Palm Bay Prep – Principal’s Report
 - a. Enrollment Update
 - b. Academic/Activities Update
3. Central High School – Principal’s Report
 - a. Enrollment Update
 - b. Academic/Activities Update
 - c. Facility Update
 - d. Grant Update

All items reviewed and discussed.

V. ACTION ITEMS

A. Palm Bay Prep Facility Lease for 2016-2017

Motion to approve: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved.



B. Lease Amendment for Central High

Motion to approve changes in section G of the lease to address the concerns of DOE: Mrs. Bunce; 2nd: Mr. Thornton Unanimously approved.

C. Painting Bids for Central High

Motion to allow the Executive Director to accept a bid for the painting of Central High School not to exceed \$5000.00: Mrs. Adcock; 2nd: Mr. Thornton. Unanimously approved.

D. Enrollment/Admissions Policy for Central High

Motion to approve: Mrs. Bunce; 2nd: Mrs. Adcock. Unanimously approved.

E. Addendum to Segregation of Financial Duties Policy

Motion to approve addendum as required by DOE after review by counsel: Mrs. Adcock; 2nd: Mrs. Bunce Unanimously approved.

F. Revised Procurement Policy – No Action Taken

G. School Recognition Funds Plan 2015-1016 - Palm Bay Prep

Motion to approve: Mrs. Adcock; 2nd: Mr. Thornton Unanimously approved.

H. School Recognition Funds Plan 2015-1016 – Central High

Motion to approve: Mrs. Adcock; 2nd: Mr. Thornton Unanimously approved.

I. Audit Engagement Letter – Palm Bay Prep

Motion to approve: Mrs. Bunce; 2nd: Mr. Thornton Unanimously approved.

J. Audit Engagement Letter – Central High

Motion to approve: Mrs. Bunce; 2nd: Mr. Thornton Unanimously approved.

K. Surplus List – Palm Bay Prep

Motion to approve: Mr. Thornton; 2nd: Mrs. Adcock Unanimously approved.

L. Donation from Regions Bank

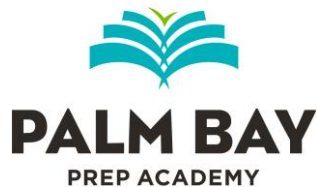
Motion to accept donation: Mrs. Bunce; 2nd: Mr. Thornton Unanimously approved.

M. Schedule July Organizational Meeting Date

Scheduled a July 22, 2016 Organizational Board Meeting and Board Workshop beginning at 12:00 pm.

VI. INFORMATION ITEMS

- **Follow up on Response to Request for Payment**



- **Next Meeting: Thursday, June 16, 2016 at 5:00 pm**
- **High School Recognition Ceremony: Friday, May 20 at 1:00 pm**
- **Palm Bay Prep Graduation: May 23, 2016 at 7:00 pm (Northstar)**
- **Palm Bay Prep 8th grade Recognition Ceremony: May 24, 2016**
- **End of the Year Showcase/Talent Show: Tuesday, May 31 at 1:00 pm**
- **Last Day of School: June 1, 2016**
- *Central Graduation – June 23, 2016*

VII. GOOD OF THE ORDER

Mrs. Adcock asked the board's attorney to comment on whether the board could expect continued scrutiny from Escambia County.

VIII. Meeting Adjournment – 6:13 pm