

# Palm Bay Prep Academy After Care

3:15 P.M. - 6:00 P.M.

**FUN, SAFE  
ENVIRONMENT**

**OUTSIDE  
PLAY**

**HOMEWORK  
TIME**

**SNACK IS PROVIDED**

**6th – 8th Grade**

**\$35 Registration Fee per Child  
(non-refundable)**

**WEEKLY FEES**

**\$25 per child**

**After care will be open during all school days  
(closed on 1/2 days).**



# Palm Bay Schools



## PALM BAY ELEMENTARY/MIDDLE AFTER SCHOOL REGISTRATION FORM

### Registration: \$35/student non-refundable

The registration form must be completed along with the registration fee and the first two weeks of fees paid before your child may participate in the program. Medical, emergency contact, and special needs information are required. Registration is open to Palm Bay Elementary/Middle School students only.

### Payment of Fees:

Fees are due on Mondays. Payment for the week must be paid on Monday for the upcoming week. We must receive payment by 6:00 p.m. Monday or there will be a \$10.00 late fee. **After two weeks of non-payment, your child will not be able to participate in the program. This will be strictly enforced. List of fees:**

Registration per child	\$35
KG-5th grade	\$45/week
KG-5th grade sibling discount	\$25/week
6th-8th grade	\$25/week

### Late Pick-Up Fee Policy:

Any parent/guardian picking up children after 6 p.m. will be charged a **late fee of \$2.00 per minute per child** which is due at that time.

### Drop-in: (per student)

Drop-ins are welcome. A registration form **must** be completed and on file. Drop-in fee is \$15/day Elementary and/or \$10/day Middle and must be paid on the day of drop in. Student will not be allowed to attend again until drop-in fee has been paid.

### Discipline:

Positive reinforcement is used. Input from parents concerning problems at home which may affect a child's behavior is welcomed. If problems persist and affect the safety and educational enrichment of the other children in the program, the Palm Bay staff reserves the right to suspend, and/or expel a child from the program. Actions include verbal warning, time out (removal from a group or activity), note to parents, parent conference, suspension and/or termination from the program.

### Sign-Out:

In the interest of safety, the parent or guardian is required to sign his/her child out each day. A child will only be released to person(s) who have been authorized in writing, on the registration form.

***Persons not recognized by the staff will be asked to show their identification.***



# Palm Bay Schools

## For more information please call 850-215-0770

Received by: _____
Date Received: _____
Reg & 2 weeks paid: _____

### PALM BAY ELEMENTARY/MIDDLE AFTER SCHOOL REGISTRATION FORM

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

Parent's Name (s) \_\_\_\_\_

Address \_\_\_\_\_

Phone Number(s): (HOME) \_\_\_\_\_ (CELL) : \_\_\_\_\_ (WORK): \_\_\_\_\_

Emergency contact with phone number \_\_\_\_\_

Please list any allergies or medical conditions \_\_\_\_\_

\_\_\_\_\_

Days of the week after care is needed:    Monday    Tuesday    Wednesday    Thursday    Friday  
(PLEASE CIRCLE ALL THAT APPLY)

Approximately, what time will your child be picked up daily? \_\_\_\_\_

"I give permission for my child to participate in all activities, programs, and media coverage. I understand that all precautions will be taken for his/her safety and I will not hold Palm Bay Schools or Palm Bay staff responsible for any accidents. In case of emergency, I understand that every effort will be made to contact the parent/guardian named on this form. In the event one of them cannot be reached, I hereby give permission for the person in charge to select a physician, to hospitalize, secure proper treatment for, and to order injections, anesthesia or surgery for my child."

LATE FEE: THE CENTER CLOSSES AT 6:00 P.M. I UNDERSTAND THAT IF MY CHILD(REN) IS/ARE NOT PICKED UP BY CLOSING, I WILL BE CHARGED A FEE OF \$2.00 PER MINUTE PER CHILD FOR EVERY MINUTE AFTER 6:00 p.m.

**SIGNATURE OF PARENT/GUARDIAN** \_\_\_\_\_

Please provide us with the person(s) who may pick up your child (including yourself).

Name	Pick up permission Yes/No	Legal Custody Yes/No	Relationship to student	Home Number	Cell Phone Number	Work Number



# Palm Bay Schools



**Please list siblings attending the PBES/PBP after-school programs**

<b>Name</b>	<b>Grade</b>