

Palm Bay Education Group, Inc.
Palm Bay Prep Academy
Palm Bay Elementary School
Central High School/Academy
Organizational Board Meeting (11:00 am) &
Board Workshop (immediately following meeting)
1104 Balboa Avenue, Panama City Florida
July 13, 2020
11:00 AM
Minutes

Call to Order: 11:43 am Attendance: Mrs. Adcock, Mrs. Bunce, Mr. Danzey, Dr. Fontaine, Mr. McDavid

I. APPROVAL OF AGENDA

Motion to approve as presented: McDavid; 2nd: Adcock Unanimously approved.

II. Reappoint Tracey Adcock to Palm Bay Education Group, Inc. Board

Motion to reappoint Mrs. Adcock to the board: Danzey; 2nd: Fontaine Unanimously approved.

III. Nomination and Selection of Board Chair, Vice-Chair and Secretary/Treasurer for 2020-2021

Motion to approve the following nominations: Bunce; 2nd: Adcock Unanimously approved.

Chair – Mr. Danzey; Vice-Chair – Dr. Fontaine; Secretary/Treasurer – Mr. McDavid

IV. APPROVAL OF MINUTES: Board Meeting, June 18, 2020

Motion to approve as presented: Adcock; 2nd: McDavid Unanimously approved.

V. HEARING FROM THE PUBLIC

None

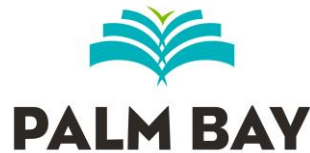
VI. CONSENT AGENDA

A. Schools Operations Update

1. Year End Financial reports

Motion to approve year-end financial reports: Adcock; 2nd: Bunce Unanimously approved.

2. Palm Bay Prep – Principal's Report
 - a. Enrollment Update
 - b. Staffing Update
3. Central High School – Principal's Report
 - a. Enrollment Update
 - b. Staffing Update
4. Palm Bay Elementary School
 - a. Enrollment Update
 - b. Staffing Update
5. Academics Status and Plans
6. Grants – Restart, CSP, ESSR, Title I
7. FEMA Update



8. Facilities Update – Construction/Architecture

All items reviewed and discussed.

VII. ACTION ITEMS

A. Select Meeting Dates and Times for 2020-2021

Motion to approve the following Meeting Dates and Times for 20-21: McDavid; 2nd: Fontaine Unanimously approved.

Thursday, August 20, 2020 at 5:00 pm

Thursday, September 17, 2020 at 5:00 pm

Thursday, October 15, 2020 at 5:00 pm

Thursday, November 19, 2020 at 5:00 pm

Thursday, December 17, 2020 at 5:00 pm

Thursday, January 21, 2021 at 5:00 pm

Thursday, February 18, 2021 at 5:00 pm

Thursday, March 25, 2021 at 5:00 pm

Thursday, April 22, 2021 at 5:00 pm

Thursday, May 20, 2021 at 5:00 pm

Thursday, June 17, 2021 at 5:00 pm

B. Tentative Budgets 2020-2021

a. Palm Bay Prep Academy

b. Palm Bay Elementary School

c. Central High School/Academy

Motion to approve all three tentative budgets: Adcock; 2nd: Fontaine Unanimously approved.

C. Organization Chart with Approved Positions 20-21

Motion to approve organizational chart: McDavid; 2nd: Bunce Unanimously approved.

D. Reopening Guidelines & Innovative Learning Plan

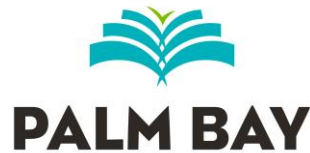
Motion to approve as amended: McDavid; 2nd: Adcock Unanimously approved.

E. Renewal of Line of Credit with Centennial Bank

Motion to approve renewal of line of credit and allow Chair to sign closing documents: Bunce; 2nd: McDavid Unanimously approved.

F. Extension of Mortgage with Centennial Bank

Motion to approve extension of mortgage and allow Chair to sign closing documents: Bunce; 2nd: McDavid Unanimously approved.



G. Contracts with School Financial Services

Motion to approve all 4 contracts with School Financial Services: Adcock; 2nd: Fontaine Unanimously approved.

H. Contract for Food Provider

Motion to approve contract with Food Provider: Bunce; 2nd: Adcock Unanimously approved

I. Uniform and Grooming Policy

Mr. Danzey passes gavel to Vice Chair Fontaine. Motion to approve as presented with amendment for masks: Danzey; 2nd: McDavid Passes 4 (Danzey, McDavid, Bunce, Fontaine) to 1 (Adcock).

VIII. INFORMATION ITEMS

- **Central Graduation – July 21 at 6 pm and 7**
- **Palm Bay Graduation – July 23 at 6:00 and 7:00**
- **All Teachers Return – Monday July 27**
- **1st day of school – Tuesday August 11**
- **Florida Charter School Conference – Orlando – October 20-22, 2020**

IX. GOOD OF THE ORDER

Zoom vs other platforms

X. Meeting Adjournment – 3:09 pm

Board Workshop Agenda

Call to Order: 3:25 pm

I. Legal Review – John Hearn: Management Company Litigation update, Loan Update, Construction Litigation Update, Also reviewed Board Responsibilities, Sunshine Law, and Bylaws

II. School Financial Services: Questions/Discussion related to budgets, finances, cash flow, EFT Checks and Balances

III. Questions, Concerns, Other Topics

Discussed what happens if an employee is worried about returning to work due to risk of COVID-19