



PALM BAY

Palm Bay Education Group, Inc.
Palm Bay Prep Academy
Central High School/Academy
Palm Bay Elementary School
Board Meeting
1104 Balboa Ave, Panama City
March 25, 2021
5:00 PM

MINUTES

Board Members Attending:

Dr. Kathleen Fontaine, Derek McDavid, Sue Bunce
and Tracy Adcock
Called to order by the Chair @ 5:00 pm

I. APPROVAL OF AGENDA

Motion to approve by McDavid, Second by Bunce, unanimously approved.

**II. APPROVAL OF MINUTES: Board Meetings: February 18, 2021
February 25, 2021**

Motion of approve minutes from Feb 18 and Feb 25 meetings by McDavid, second by Bunce, unanimously approved.

III. HEARING FROM THE PUBLIC

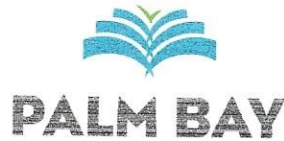
A letter was received from Marci L Bunce, as hearing from the public. Marci L. Bunce was unable to appear in person. Letter discussed the CDC guidelines and school policy for facial mask for the Covid-19 pandemic. Board discussed and instructed the Executive Director to address concerns directly to Mrs. Marci Bunce.

IV. ACTION ITEMS

A. Financial Reports

Miranda Pugh, with School Financial Services attended via conference call. She advised the Board on the beginning of the budget process for the next school year and was also available to answer questions.

Motion to approve financial reports by McDavid, second by Adcock, unanimously approved.



B. Employee Job Descriptions

New job descriptions were presented to the Board. Motion to approve (adding "or equivalent" to the high school diploma requirements) by McDavid, second by Adcock, unanimously approved.

C. Employee Agreements

Motion to approve, allowing edits by administration, by McDavid, second by Adcock, unanimously approved.

V. DISCUSSION ITEMS

A. Principals' Reports – Enrollment, Activities, Learning Environment

1. Palm Bay Elementary
2. Palm Bay Prep
3. Central High/Academy
4. Lendy Willis, Director of Instruction
5. Transition

B. Construction Update Bid opening was 18 March 2021.

C. Central Academy – Non-Renewal by District

Items above were presented and discussed. No Board action required.

VI. GOOD OF THE ORDER

Board discussed, marketing, future Board members.

VII. INFORMATION ITEMS

- Next Meeting: Thursday, April 22, 2021 at 5 pm

VIII. Meeting Adjournment

Dr. Kathleen A. Fontaine
4-22-2021