

Palm Bay Education Group, Inc.
Palm Bay Prep Academy
Central High School/Academy
Palm Bay Elementary School
Board Meeting
1104 Balboa Ave, Panama City
September 22, 2022
5:00 PM

Minutes

Board Members present:

Derek McDavid, Sue Bunce, Dr. Kathleen Fontaine & Tracey Adcock
Staff members, Ron Danzey, Patty Phillips, Jeremy Knapp.
John Hearn (via conference call)

I. APPROVAL OF AGENDA

Motion to approve agenda by Dr. Fontaine, seconded by Bunce, unanimously approved.

II. APPROVAL OF MINUTES: Board Meeting August 18, 2022

Motion to approve minutes from August 18, 2022, by Dr. Fontaine, seconded by Bunce, unanimously approved

III. HEARING FROM THE PUBLIC

NONE

IV. SCHOOL DISCUSSION ITEMS

Principals' Reports – Enrollment, Activities, Learning Environment

1. Palm Bay Schools - 1104
2. Palm Bay Schools - Central High
3. Palm Bay Education Group, Inc.
 1. Cash on Hand
 2. Cognia

pg. 1

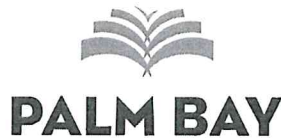
Updates from each campus on demographics and events were presented for discussion, no action was needed.

V. ACTION ITEMS

1. Teacher Salary Increase Allocation Plan

pg. 2-7

Motion to approve Allocation Plan and to forward to State by Adcock, seconded by Dr. Fontaine, unanimously approved.



2. Out of Field Teachers

1. Central High School

pg. 8-9

No action needed for Central based on Statute 6A-6.0521 (attached)

2. Palm Bay Elementary

pg. 10

3. Palm Bay Prep

pg. 11

Motion to approve out of field teachers for Palm Bay Elementary School & Palm Bay Prep by Adcock, seconded by Bunce, unanimously approved.

3. Job Description – Administrator on Special Assignment **pg. 12**

Motion to approve Administrator of Special Assignment job description by Adcock, seconded by Dr. Fontaine, unanimously approved.

4. Job Description – Teacher of Special Assignment **pg. 13**

Motion to approve Teacher on Special Assignment job description by Adcock, seconded by Dr. Fontaine, unanimously approved.

5. Employee Evaluation Manual **pg. 14-23**

Motion to approve Employee Evaluation Manual by Dr. Fontaine, seconded by Adcock, unanimously approved.

6. School Recognition Fund - Central High School

1. Year 21-22

pg. 24-25

Motion to approve CHS 21-22 School Recognition Fund plan by Adcock, seconded by Bunce, unanimously approved.

2. Year 22-23

pg. 26-27

Motion to approve CHS 22-23 School Recognition Fund plan by Adcock, seconded by Dr. Fontaine, unanimously approved.

7. School Recognition Funds – Palm Bay Elementary **pg. 28-29**

Motion to approve PBE School Recognition Fund plan by Dr. Fontaine, seconded by Bunce, unanimously approved.

8. Approve Parent Engagement Plans **pg. 30-43**

Motion of approve Parent Engagement Plans for 1104 Campus by Dr. Fontaine, seconded by Adcock, unanimously approved.

VI. LITIGATION UPDATE

Update given by John Hearn and Ron Danzey on litigation matters. No action needed at this time.

VII. GOOD OF THE ORDER

VIII. INFORMATION ITEMS

A. Next Meeting: October 20, 2022